

# STUDENT GUIDE FOR ONLINE LEARNING



## RESPECT

When communicating online be courteous, kind, and respectful to others. Give people time to finish their thoughts. Listen intently. Find ways to engage in the group conversation.

## TRANSPARENCY

Be aware of what you say and do. Always check to see if your camera is on, check your background, and mute your audio when not talking.

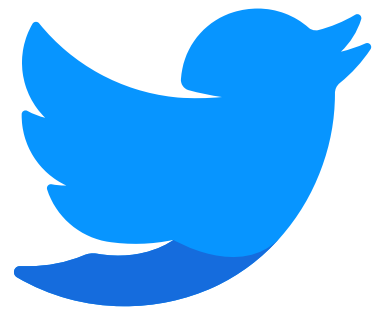


## COMMUNICATION

Communicate with your teacher in the way that they have asked. Be patient in waiting for a response. Know they have received your request and will get back to you soon.

## SOCIAL MEDIA

Never share a video or image of an online class on social media. Remember to be respectful and mindful of other people's privacy.



## LOCATION

When using video conferencing ask yourself if your location and attire is appropriate for your purpose. Consider using virtual backgrounds (or blur background) if your location is in a personal space.

## QUESTIONS TO ASK

Is my contribution to the class helping to build a positive learning environment?

